

MINUTES OF REGULAR BOARD MEETING
CENTRAL OKLAHOMA MASTER CONSERVANCY DISTRICT
Thursday, July 11, 2019
6:30 P.M.

PRESIDING: Roger Frech, Chairman

MEMBERS PRESENT: Kevin Anders, Amanda Nairn, Jann Knotts, Mark Edwards, William Janacek

MEMEBERS ABSENT: Casey Hurt

OTHERS PRESENT: Randy Worden, General Manager; Kelley Metcalf, Administrative Assistant; Mike Wofford, Legal Counsel; Paul Streets, Public Works Director City of Midwest City; Geri Wellborn, City of Norman; Ken Komiske, City of Norman, Don Kiser, Bond Counsel, Kiser Law Firm; Alan Swartz, Alan Plummer Associates; Heather Poole, Midwest City Attorney

Call to Order. The meeting was called to order at 6:30 P.M. by Roger Frech, Chairman. The General Manager stated he had posted notice of the monthly board meeting in compliance with the open meetings act.

1. Consideration of Minutes of the board meeting held on Thursday, June 6, 2019. Mark Edwards made the motion seconded by William Janacek to approve the minutes as presented of the regular board meeting held on Thursday, June 6, 2019. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

2. Consideration of financial statements for operating account for May 2019 payment of claims. Jann Knotts made the motion to approve the May 2019 financials seconded by Mark Edwards. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

3. Notice of cancelation of the Parker Reservoir water rights permit application. See below.

4. Cancelation of the permit application for the water rights in the Kiamichi River. See below.

Legal Counsel spoke on these two items. The District received two letters from the Water Resources Board notifying the District if they did not receive notification by August 5th, 2019 the applications would

be deemed withdrawn. The District had previously decided to withdraw both applications. Legal Counsel's recommendation is for the District to do nothing and it will be recorded in the minutes.

5. Discussion, consideration and possible approval awarding construction contract for the Del City Pipeline Project. This item was previously tabled. The General Manager handed out a letter from Alan Plummer Associates. Alan Swartz from Alan Plummer Associates spoke to the Board regarding the difference between the Engineer's estimate of probable construction cost and the bids supplied by the individual contractors. Discussion was held. Amanda Nairn made a motion seconded by Jann Knotts to award the construction contract to Matthews Trenching for the Del City pipeline project. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Abstain

Motion Passed.

6. Discussion and consideration of execution of memorandum of agreement with OWRB and USGS for stream gaging fiscal year ending June 2020. Discussion was held. Kevin Anders made a motion to approve the memorandum agreement with OWRB and USGS for stream gaging fiscal year ending June 2020, seconded by Mark Edwards. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

7. Discussion, consideration and possible approval of financing agreements with Norman, Midwest City and Del City. All 3 cities have acted on having agreements respecting Del City Aqueduct Replacement. Mark Edwards made a motion to approve of financing agreements with the three cities and William Janacek seconded the motion. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Vice Chairman Mark Edwards	Yes

Motion Passed.

8. Consideration and possible adoption of a Resolution authorizing a loan from the Oklahoma Water Resources Board in principal amount of \$5,643,681.00; authorizing the issuance of a series 2019 Drinking Water SRF promissory note in the principal amount of said loan and for a term of 15 years; approving and authorizing the execution of a loan agreement for Drinking Water SRF loan pertaining to said promissory note; approving and authorizing payment of fees and expenses; approving various covenants and authorizing execution of other documents pertaining to said loan and containing other provisions relating thereto. POSTPONE till after item #10.

9. Discussion, consideration and possible vote to enter executive session for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, in this case the General Manager of the District. POSTPONE till the end of the Agenda

10. General Manager's Report.

- Staff attended weekly safety meetings.
- Began repairs to operation gate.
- Continued mowing between rains.
- Reclamation completed installation of strong motion equipment for detecting and measuring seismic activity at the dam.
- Continued to work with three customer cities, OWRB, bond counsel, tax counsel and District counsel to finalize financing for the Del City pipeline project.
- Hired contract inspector for the Del City pipeline.
- Hosted about 50 students from Tecumseh for tour and presentation of Lake Thunderbird operations.
- Completed employee performance evaluations.
- Cleared about 1 ½ miles of waterline easements with forestry machine.
- Provided tour to new Del City Councilman J.D. Hock.
- Repaired boathouse jetty once lake elevation receded.

Not listed above.

The General Manager received a draft agreement from Reclamation on title transfer. This is a new draft agreement, based upon the law that was passed several months ago, that allows title transfer to occur without Congressional action. The agreement will be reviewed for a period of 90 days.

The radio system is moving along.

On the wetlands project we had a minor set back with the plants due to the flooding. Most of the plants floated out of the media. We have a meeting next week to decide how to proceed. The frames have been in place and we have been monitoring and even in heavy waves there is a remarkable difference from front to back, so it is doing what we originally hoped it would do.

The annual dam inspection is scheduled in a couple weeks.

An email was sent to the three City Manager's to set-up customer meetings in August.

The District has an intern, Liam Miller. He is majoring in Environmental Sustainability at the University of Oklahoma. He will be helping with the wetlands project and shoreline erosion.

#8. *(Postponed from earlier)* Consideration and possible adoption of a Resolution authorizing a loan from the Oklahoma Water Resources Board in principal amount of \$5,643,681.00; authorizing the issuance of a Series 2019 drinking water SRF promissory note in the principal amount of said loan and for a term of 15 years; approving and authorizing the execution of a loan agreement for drinking water SRF loan pertaining to said promissory note; approving and authorizing payment of fees and expenses; approving various covenants and authorizing execution of other documents pertaining to

said loan and containing other provisions relating thereto. The Resolution in front of you tonight and previously emailed to you, reads OWRB has approved a loan to the District in an aggregate principal amount not to exceed \$11,000,000 for the purpose of financing the Project. The money amount of \$11,000,000 appears several times in the Resolution, and the term of 15 years is not present in the Resolution. Amanda Nairn made the motion seconded by Mark Edwards to amend the verbiage in the Resolution, where it states \$11,000,000 replace with \$5,643,680.00 and add the 15-year term in the appropriate place. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

11. Legal Counsel Report. Working on Del City pipeline project matters. Reviewed and researched title transfer document.

12. New Business (any matter not known prior to the meeting and which could not have been reasonably foreseen prior to the posting of the agenda. None

#9. *(Postponed from earlier)* Discussion, consideration and possible vote to enter executive session for discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, in this case the General Manager of the District. Roger Frech entertained a move to enter executive session. Mark Edwards made the motion seconded by Kevin Anders to enter executive session. Roll call vote:

Chairman Roger Frech	Yes
Treasurer Jann Knotts	Yes
Secretary Kevin Anders	Yes
Member William Janacek	Yes
Member Amanda Nairn	Yes
Member Casey Hurt	Absent
Vice Chairman Mark Edwards	Yes

Motion Passed.

Regular Session ended at 7:42 PM.